

## EXECUTIVE SUMMARY

### Recommendation to Approve Renewal 16-129T – Sale of Surplus Metals – Pre Approval of Vendors

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#### Introduction

**Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the second recommendation to renew Invitation to Bid (ITB) 16-129T – Sale of Surplus Metals – Pre-Approval of Vendors. The School Board approved ITB 16-129T on August 16, 2016, for a contract term of August 17, 2016 through May 31, 2019. The School Board approved the first renewal on May 7, 2019, with a contract expiration of May 31, 2020. This recommendation is exercising the second renewal option for this ITB for one (1) additional year from June 1, 2020 through May 31, 2021.

There is a positive financial impact to the District.

#### Goods/Services Description

**Responsible: Procurement & Warehousing Services (PWS), Physical Plant Operation (PPO) & Transportation & Fleet Services**

This Bid utilized by Procurement & Warehousing Services (PWS), Physical Plant Operation (PPO), and Transportation & Fleet Services to dispose of ferrous and non-ferrous surplus metals such as aluminum, steel, copper, white goods, refrigerators, and stoves. Both ferrous and non-ferrous surplus metals are accumulated from several PPO maintenance locations, bus garages, and B-stock.

#### Procurement Method

**Responsible: PWS**

ITB 16-129T released for advertisement on March 28, 2016, with a due date of April 19, 2016. This ITB was approved at the August 16, 2016, School Board meeting. There were two (2) vendors pre-approved Capital Scrap Metal, LLC, and FPT Fort Lauderdale d/b/a Sunrise Recycling. Capital Scrap Metal has agreed to renew the contract at the same terms, conditions, and prices as initially awarded. FPT Fort Lauderdale d/b/a/Sunrise Recycle was classified as an inactive organization in the State of Florida Sunbiz registry.

#### Financial Impact

**Responsible: PWS, PPO, and Transportation & Fleet Services**

There is a positive financial impact to the District. This ITB provides the District with the opportunity to generate revenue. The amount of revenue generated is dependent upon market conditions. The proceeds received from the sale of ferrous and non-ferrous metals are deposited into the District's general fund account. The table below is a breakdown of income the District received during the term of the ITB from August 17, 2016 through March 31, 2020. The following source of information is from the checks received by the District from the vendor:

<b>Fiscal Year</b>	<b>Amount of Income</b>
2016/2017	\$127,229
2017/2018	\$143,072
2018/2019	\$ 61,979
July 2019 through April 2020	\$ 41,812